



**Recreation and Parks Department
Monthly Projects Report
July 2009**

Address comments related to projects to:

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Project: Bradford Creek Soccer Complex Renovations
CIP Project No: 2
Capital Budget No: 010-9500-403.78-76

Project Manager: Lamarco M. Morrison

Project Description: The Bradford Creek Soccer Complex Renovations consists of the installation of support facilities including restrooms and storage.

Funding/Budget:

| | |
|----------------------|-------------|
| Capital Reserve | \$150,000 |
| Project Expenditures | \$1,329.56 |
| Encumbrances | \$98,600.00 |
| Current Balance | \$50,070.32 |

Project Schedule:

| | |
|--------------------|-------------|
| Receive Proposals: | March 2009 |
| Construction: | April 2009 |
| Project Closeout: | August 2009 |

Significant accomplishments this period:

- The contractor has obtained all of the required building permits and approvals by the City of Greenville and Pitt County.
- Building materials for the exterior of the building including the brick and metal roofing has arrived.
- The site plans for phase one and two of the project were approved by Planning and Inspections.

Significant accomplishments planned for next period:

- The restroom facility will be substantially complete
- The contractor for the site work and nitrification field will begin work on phase two of the project.

Major issues, Scope changes, Pending change orders, Risks (impact, resolution):

- The Contractor has issued a change order request to remove the existing storage buildings on the site and to construct a board walk for ADA access to the building; the City has accepted the change orders totaling of \$7,920.00 which will be taken from the contract contingency funds.
- The work for the septic field and site work has been delayed 30 days awaiting a budget amendment by Financial Services to carry over \$50,070 left in the Capital Project funds for this project.

Project: River Birch Tennis Center Renovations
CIP Project No: 8
Capital Budget No: 010-9500-403.77-29

Project Manager: Dean Foy (Lamarco Morrison)

Project Description: The River Birch Tennis Center Renovations project consists of the resurfacing of eight tennis courts and the replacement of fence fabric.

Funding/Budget:

| | |
|----------------------|-------------|
| General Fund | \$55,000 |
| Project Expenditures | \$0.00 |
| Encumbrances | \$27,423.47 |
| Current Balance | \$55,000 |

Project Schedule:

| | |
|--------------------|----------------|
| Receive Proposals: | May 2009 |
| Construction: | August 2009 |
| Project Closeout: | September 2009 |

Significant accomplishments this period:

- Recreation and Parks received executed contracts for the project and issued notices to proceed to all subcontractors; work will begin on August 3rd.

Significant accomplishments planned for next period:

- The project will be substantially complete.

Major issues, Scope changes, Pending change orders, Risks (impact, resolution):

- Recreation and Parks terminated the construction contract with Everett Fence Builders because the contractor could not honor its bid price; this has delayed the project by approximately 30 days; as a result construction cannot begin until the summer tennis programs are complete.
- Recreation and Parks has accepted a change order in the amount of \$2,291 to paint the existing hardware and post for the fence around the tennis courts.

Project: ADA Paved Access Paths (River Park North)
CIP Project No: 18
Capital Budget No: 010-9500-403.78-79

Project Manager: Steve Warner

Project Description: The project consists of the construction of ADA accessible walks at River Park North.

| | | |
|------------------------|----------------------|----------|
| Funding/Budget: | General Fund | \$40,000 |
| | Project Expenditures | \$12,365 |
| | Encumbrances | \$25,390 |
| | Current Balance | \$2,245 |

| | | |
|--------------------------|-------------------|---------------|
| Project Schedule: | Receive Bids: | January 2009 |
| | Construction: | February 2009 |
| | Project Closeout: | June 2009 |

Significant accomplishments this period:

- The project was closed out and accepted by Recreation and Parks.

Significant accomplishments planned for next period:

Project: Center City Redevelopment Project (Town Common Master Plan)
CIP Project No: Community Development CIP No. 3
Capital Budget No: 010-9500-403.78-60

Project Manager: Lamarco M. Morrison

Project Description: The project consists of the resurfacing and paving of existing park parking Lots at various parks.

Funding/Budget:

| | |
|----------------------|----------|
| General Fund | \$25,000 |
| Project Expenditures | \$5,200 |
| Encumbrances | \$8,000 |
| Current Balance | \$11,800 |

Project Schedule:

| | |
|-------------------|-------------|
| Receive Bids: | June 2009 |
| Construction: | July 2009 |
| Project Closeout: | August 2009 |

Significant accomplishments this period:

- Recreation and Parks received executed bids for the paved ADA paths and stairs at Elm Street Park. The City is waiting for insurance certificates from the contractor before issuing a notice to proceed.

Significant accomplishments planned for next period:

- Construction for paved paths at Elm Street Gym will begin, and the project will be substantially complete by the end of August.

Major issues, Scope changes, Pending change orders, Risks (impact, resolution):

- The project was delayed 14 days due to delayed approvals for the Purchase Order.

Project: **Gymnasium HVAC System (GAFC / Eppes Recreation Center)**
CIP Project No: **11**
Capital Budget No: **010-9500-403.75-07**

Project Manager: Lamarco M. Morrison

Project Description: The project consists of gym HVAC installation at two sites – Greenville Aquatics and Fitness Center and Eppes Recreation Center.

| | | |
|------------------------|----------------------|--------------|
| Funding/Budget: | Capital Reserve | \$200,000 |
| | Project Expenditures | \$85.83 |
| | Encumbrances | \$395.83 |
| | Current Balance | \$199,604.17 |

| | | |
|--------------------------|-----------------------|----------------|
| Project Schedule: | Submit RFQ: | January 2009 |
| | Receive Submittals: | February 2009 |
| | Contracting (Design): | April 2009 |
| | Design Phase: | June 2009 |
| | Bidding: | September 2009 |
| | Construction: | October 2009 |
| | Project Closeout: | May 2010 |

Significant accomplishments this period:

- Stanford White completed the Site Analysis and Scoping Phase of the project, and submitted a report and cost analysis.
- Recreation and Parks gave Stanford White, Inc. notice to proceed with the schematic design, design development phase of the project.

Significant accomplishments planned for next period:

- The City will received schematic/design development drawings and an updated cost analysis.
- Recreation and Parks will issue Stanford White, Inc. a Notice-to-Proceed with the Schematic Design/Design Development for the HVAC systems at the Greenville Aquatics and Fitness Center, and the Eppes Gymnasium.

Major issues, Scope changes, Pending change orders, Risks (impact, resolution):

- Preliminary cost estimates indicate that the City may only be able to install one of two HVAC systems and staff will need to evaluate priorities based on need; the City has given the engineer the directive to proceed with the design for both facilities with the intent of installing the HVAC system at Eppes Recreation Center first based on the need, and the condition of the existing system.

Project: Andrew A. Best Freedom Park Phase II
CIP Project No: 41
Capital Budget No: 010-9500-403.78-07

Project Manager: Lamarco M. Morrison

Project Description: The project consist of a new neighborhood park southwestern Greenville.

| | | |
|-----------------|----------------------|-------------|
| Funding/Budget: | Capital Reserve | \$102,240 |
| | Project Expenditures | \$61,458.27 |
| | Encumbrances | \$38,933.17 |
| | Current Balance | \$1,848.56 |

Project Schedule: Project was substantially complete in November 2008.

Significant accomplishments this period:

- This project has been closed out and accepted by Recreation and Parks.

Significant accomplishments planned for next period:

Project: Firetower Road Park Development
CIP Project No: 42
Capital Budget No: 010-9500-433.75-93

Project Manager: Lamarco M. Morrison

Project Description: The project consists of renovations of an existing park in South Greenville.

| | | |
|-----------------|----------------------|-------------|
| Funding/Budget: | Capital Reserve | \$88,700 |
| | Project Expenditures | \$70,621.41 |
| | Encumbrance | \$70,621.41 |
| | Current Balance | \$928.37 |

| | | |
|-------------------|-----------------------|----------------|
| Project Schedule: | Submit RFQ: | July 2009 |
| | Receive Submittals: | August 2009 |
| | Contracting (Design): | September 2009 |
| | Design Phase: | October |
| | Project Completion | November 2009 |

Significant accomplishments this period:

- The project has been closed out and accepted by Recreation and Parks.

Significant accomplishments planned for next period:

Project: Play Equipment Renovation and Replacement
CIP Project No: 9
Capital Budget No: 010-9500-403.75-69
010-9500-403.78-58

Project Manager: Lamarco M. Morrison

Project Description: This project bundle consists of the replacement of three playgrounds and ADA improvements to the existing playgrounds.

Funding/Budget:

| | |
|----------------------|--------------|
| Capital Reserve | \$194,010.00 |
| Project Expenditures | \$192,103.61 |
| Encumbrance | \$1,447.53 |
| Current Balance | \$458.86 |

Project Schedule:

| | |
|--------------------|---------------|
| Submit RFQ: | November 2009 |
| Receive Proposals: | December 2009 |
| Construction: | February 2009 |
| Project Closeout | June 2009 |

Significant accomplishments this period:

- The project has been closed out and the warranty period has begun; the playground and surfacing is under warrant for a period of one year from substantial completion.

Significant accomplishments planned for next period:

Major issues, Scope changes, Pending change orders, Risks (impact, resolution):

Project: Eppes Alumni Cultural Conference Center Renovations
CIP Project No: N/A; Add on Project by CMO
Capital Account: 010-9500-403.75-59

Project Manager: Lamarco M. Morrison

Project Description: This project consist of renovations and improvements to the existing alumni conference room at the Eppes Recreation Center.

Funding/Budget:

| | |
|----------------------|----------|
| Capital Reserve | \$27,000 |
| Project Expenditures | \$27,000 |
| Current Balance | \$0.00 |

Project Schedule:

| | |
|---------------------|---------------|
| Advertise for Bids: | February 2009 |
| Receive Bids: | February 2009 |
| Construction: | March 2009 |
| Project Closeout | May 2009 |

Significant accomplishments this period:

- The project has been closed out and accepted by Recreation and Parks.

Significant accomplishments planned for next period:

Project: Aquatics and Fitness Center Renovation
CIP Project No: 17
Capital Budget No: 010-9500-403.77-18

Project Manager: Lamarco M. Morrison

Project Description: The project consist gym door replacements and emergency lights.

Funding/Budget:

| | |
|----------------------|----------|
| Capital Reserve | \$10,525 |
| Project Expenditures | \$10,525 |
| Current Balance | \$0.00 |

Project Schedule:

| | |
|--------------------|--------------|
| Submit RFP: | January 2009 |
| Receive Proposals: | March 2009 |
| Construction: | April 2009 |
| Project Closeout: | August 2009 |

Significant accomplishments this period:

- Parks staff has completed the installation of emergency lights at the GAFC; new doors for the gym are still on backorder.

Significant accomplishments planned for next period:

- Parks Maintenance will complete the installation of the gym doors and the project will be closed out.

Project: Drew Steele Center
CIP Project No: 7
Capital Budget: 010-9500-403.78-83

Project Manager: Lamarco M. Morrison

Project Description: The project consists of the renovation and conversion of the Elm Street Gym to the Drew Steel Center; renovations include building expansion and site improvements.

Funding/Budget:

| | |
|----------------------|-----------|
| Private Donations | \$500,000 |
| Project Expenditures | \$0.00 |
| Current Balance | \$500,000 |

Project Schedule:

| | |
|------------------------------|--------------|
| Design Phase: | January 2009 |
| Bidding Phase I: | July 2009 |
| Construction Phase I: | August 2009 |
| Project Closeout Phase I: | May 2010 |

Significant accomplishments this period:

- Recreation and Parks received the donation check from the Drew Steele Foundation in the amount of \$500,000.
- Project is currently on hold pending award announcement of the PARTF grant.

Significant accomplishments planned for next period:

- Recreation and Parks will meet with the NC PARTF Administrators in Raleigh.

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